

CONSTITUTION OF

THE IBADAN VARSITY CHRISTIAN UNION ALUMNI ASSOCIATION

(Also Known as Ibadan Varsity Christian Union Alumni Fellowship IVCUAF)

UNIVERSITY OF IBADAN

2022

**CONSTITUTION OF
THE IBADAN VARSITY CHRISTIAN UNION ALUMNI ASSOCIATION**

(aka IVCUAF)

SECTION 1

NAME

1. The Association shall be called:
 THE IBADAN VARSITY CHRISTIAN UNION ALUMNI ASSOCIATION
(hereinafter referred to as the IVCUAF or the FELLOWSHIP)
2. The IVCUAF is an international interdenominational association, not a church, not a political association and does not intend to become one of these or affiliated.
3. The IVCUAF is neither a substitute, a branch or affiliate nor alternative to the University of Ibadan Alumni Association.

SECTION II

REGISTERED OFFICE

The IVCUAF shall have a registered office, which shall be located in Ibadan, Nigeria

SECTION III

MEMBERSHIP

Membership of the IVCUAF shall be opened to the following:

1. All born-again Christian graduates of the University of Ibadan and the University of Ibadan College of Medicine who were members of Ibadan Varsity Christian Union (herein after referred to as IVCU) when they were students. They shall herein be referred as full members.
2. Others who desire shall be eligible to become members PROVIDED that no person shall be a member who has not repented of his/her sins and had a definite experience of salvation

through Jesus Christ and subscribed to the doctrinal beliefs of the fellowship. This set of other membership shall herein be referred as associate members.

3. Associate membership shall also include but not restricted to spouses of IVCUAF members.

4. There shall be a register containing information on the members.

5. Members shall compulsorily submit full information about themselves online or offline

SECTION IV

AIM AND OBJECTIVES

I. AIM -

To encourage members to uphold and build up themselves, to meet with the spiritual and secular challenges of our own time and to provide an atmosphere where members can challenge themselves and receive encouragement to make their faith more relevant to their different societies.

II. OBJECTIVES -

- (1) To serve as a link between the members of the IVCUAF and the IVCU.
- (2) To serve as a link among members of the IVCUAF.
- (3) To see to the continued healthy existence of the IVCU.
- (4) To render help and services to the IVCU and any alumnus whatever way necessary and possible.
- (5) To sponsor and support missionary oriented programmes with the view to extending the Kingdom of God.
- (6) To contribute in any way possible towards the spiritual and physical development of the University of Ibadan Community.
- (7) To see the IVCUAF as a mission with a firm commitment to speaking effectively about the gospel of Jesus Christ and its impact on IVCU and IVCUAF members in whatever way necessary and possible.
- (8) To encourage members of IVCU and IVCUAF to keep their faith to the end

SECTION V

COMMON SEAL

IVCUAF shall have a Common Seal. The seal shall be kept in the custody of the Central Executive Secretary of the fellowship who shall produce it when required for use by the Trustees

SECTION VI

DOCTRINAL BASIS

- (1) We believe in the God-head as manifested in the Unity of the Father, the Son and the Holy-Spirit.
- (2) We uphold the Holy Bible as the sole authority in all matters of conduct and in the practice of the Christian Faith.
- (3) We believe that Jesus Christ is the Saviour and Lord. He came in the flesh, died for the remission of sins and rose from the dead the third day and ascended into heaven.
- (4) We believe that salvation is not by works but the gift of God by grace through faith to all who accept Jesus Christ as personal Saviour and Lord.
- (5) We believe in Baptism by immersion as practiced by the LORD JESUS CHRIST our perfect example.
- (6) We believe in the baptism, gifts, work and ministries of the Holy Spirit in the life of the believer - to equip us for effective service in His vineyard.
- (7) We believe that Jesus Christ is coming back again in like manner as He ascended into Heaven.
- (8) We believe in the universality of the Church; the Body of Christ to which all who accept Jesus Christ as Lord and Saviour belong.
- (9) We believe in the sovereignty of God in judging mankind; that heaven is the eternal resting place of the saved and hell the eternal dwelling place of the unsaved.

SECTION VII

ACTIVITIES

IVCUAF shall:

- (1) Organise meetings of members.
- (2) Organise Christian Symposia, and any other social activities compatible with the Christian faith.
- (3) Encourage the production and circulation of literature for information and/or the promotion of the gospel of Jesus Christ.
- (4) Make representations to the appropriate authorities on matters affecting the IVCU, the IVCUAF, the University of Ibadan Community, Nigeria and the diaspora.

SECTION VIII
STRUCTURE OF THE FELLOWSHIP

The IVCUAF shall be organised under the following structural arrangements:

1. The Central Executive Committee (CEC)
2. The General Executive Committee
3. Chapters
4. Branches

SECTION VIII

SUBSECTION 1

CENTRAL EXECUTIVE COMMITTEE - CEC

- (1) There will be a Central Executive Committee hereinafter referred to as the (CEC).
The CEC shall be responsible for the implementation of the policies, aims and objectives of the IVCUAF.
- (2) The CEC shall have its operational base at the Headquarter office or registered office of the fellowship
- (3) The Central Executive Committee shall be made up of all elected (Central) officers, namely:
 - (a) President
 - (b) Vice President
 - (c) Central Secretary
 - (d) Assistant Central General Secretary
 - (e) Public Relations Officer
 - (f) Prayer Secretary
 - (g) Financial Secretary
 - (h) Treasurer
 - (i) Two Ex-Officio Members one of whom shall be a former President of the IVCUAF. The other shall be appointed by the IVCUAF (CEC).

NOTE -

- (1) To have global structure, the nomination for CEC membership could include members from any part of the World.
- (2) Apart from the President and Ex-Officio Members, any of these posts can be duplicated in the CEC when necessary, among brethren in Diaspora to assist the Central Executive (e.g. Vice President Diaspora))

- (3) Members in diaspora should be carefully considered for availability and capability to cope with the meeting and action logistics of the Executive office before being nominated or elected.
- (4) The CEC can carefully decide to co-opt any member(s) of the IVCUAF into its meeting(s) and may set up Committee of members.
- (5) A quorum of the CEC shall be formed by the President or Vice-President or a delegate of the president and four other members of the CEC. There shall be a monthly meeting of the CEC which shall be a hybrid meeting

SUBSECTION 2

QUALIFICATIONS FOR HOLDING OFFICES

- 1 The President shall be an active and committed full member (not associate) for at least eight (8) years and with a testimonial of active participation in a branch or chapter of IVCUAF. Other members of the CEC shall be active and committed full members who had been active in the fellowship for at least 4 years. Only a full member is qualified to hold executive positions in the fellowship at chapters and branch levels.
- 2 The President must have attended not less than four (4) Global conferences of the IVCUAF while other members of the CEC must have attended not less than two (2) Global) conference of the fellowship.
- 3 The President must have occupied a Central, Chapter or branch office of the fellowship before been elected.

FUNCTIONS OF THE CENTRAL EXECUTIVE COMMITTEE OFFICERS DUTIES OF THE OFFICERS

(1) THE PRESIDENT

- (a) Shall be the official head of the IVCUAF
- (b) Shall coordinate all the affairs of the IVCUAF
- (c) Shall preside over all NEC meetings
- (d) Shall present and submit an annual report during the biennial General Meeting.

(2) THE VICE PRESIDENT

- (a) Shall assist and advice the President in all matters affecting the IVCUAF.
- (b) Shall act for the President in his absence.

(3) THE GENERAL SECRETARY

- (a) Shall summon all meetings as directed by the president.
- (b) Shall in writing notify all members of meetings, take minutes, circulate same and distribute other necessary information to members.

- (4) **THE ASSISTANT GENERAL SECRETARY**
 - (a) Shall assist the General Secretary and also act in his absence.

- (5) **THE PUBLIC RELATIONS OFFICER**
 - (a) Shall handle all publicity matters of the IVCUAF as approved by the NEC.
 - (b) Shall enlighten the public on the aims, objectives, and activities of the IVCUAF when necessary.
 - (c) Shall be responsible for the production and circulation of the Newsletter and any other publications.

- (6) **PRAYER SECRETARY**
 - (a) Shall coordinate the fellowship's prayer sessions and programmes
 - (b) Motivate members to pray

- (7) **FINANCIAL SECRETARY**
 - (a) Shall collect all monies and keep records of all such monies.
 - (b) Shall issue receipts for all payments made to the IVCUAF.
 - (c) Shall promptly hand over all monies to the Treasurer.
 - (d) Shall remind all members of their financial obligations to the IVCUAF.
 - (e) Shall in conjunction with the treasurer present and submit a jointly signed financial report at the General Meeting.

- (8) **TREASURER**
 - (a) Shall promptly bank all monies received from the Financial Secretary, into the IVCUAF Bank Account.
 - (b) Shall however keep an impress account as agreed upon by the NEC.
 - (c) Shall keep account of all expenses made by IVCUAF.
 - (d) Shall in conjunction with the Financial Secretary present a financial report at the General Meeting.

SECTION VIII

SUBSECTION 3

THE GENERAL EXECUTIVE COMMITTEE

1. There will be a General Executive Committee (GEC) comprising the CEC and all chapter coordinators.
2. Leadership of the GEC will be the CEC
3. The GEC will meet quarterly, the fourth quarter being during the reunion in reunion years.
4. All chapter coordinators will attend GEC meetings, be subject to the directive of the CEC, seek approval and provide quarterly reports to the CEC.
5. Mode of meetings (virtual/physical) will be determined by the CEC and communicated to the GEC.

SECTION VIII

SUBSECTION 4

CHAPTER AND BRANCHES

- (A) (a) The IVCUAF shall have Chapters in all states of the Federation, the Federal Capital territory and in independent Countries/Kingdoms/Continents of the world. Each Chapters shall have Executive Committee made up of 4 persons at least
- (b) Each Chapter Executive Committee shall be made up of at least four persons.
- (d) Each Chapter Executive Committee shall be headed by a coordinator
- (c) Each Chapter shall have the following officers which shall be known as the Chapter Executive Committee:
- (i) Coordinator
 - (ii) Secretary
 - (iii) Assistant Secretary
 - (iv) Treasurer
 - (v) Such other officers as may be deemed necessary by such chapters.
1. Each Chapter and shall hold meetings at least once every quarter and engage in activities in pursuance of the aims and objectives of the IVCUAF.
 2. Each Chapter shall be subject to the General Assembly and the CEC of IVCUAF.
 3. No resolution or decision of any Chapter shall have precedence over any resolution or decision of the CEC, General Assembly and the IVCUAF constitution.
 4. No resolution or decision of any Chapter shall be binding on the CEC, or the General Assembly
- (B) (a) There shall also be branches in the major cities or institutions in each Country. These shall be named after such cities or institutions e.g. “Abeokuta Branch”#
- (b) Each Branch Executive Committee shall be made up of at least two persons
- (c) Branch lead shall be referred as branch facilitator and shall be subject to the chapter Coordinators
- (d) Each Branch shall have the following officers which shall be known as the Branch Executive Committee:
- (i). Facilitator
 - (ii). An Assistant facilitator
 - (iii). Such other officers as may be deemed necessary by such branch.

1. Each branch shall hold meetings at least once every quarter and engage in activities in pursuance of the aims and objectives of the IVCUAF.
2. Each branch shall be subject to the General Assembly and the CEC of IVCUAF.
3. No resolution or decision of any branch shall have precedence over any resolution or decision of the CEC, General Assembly and the IVCUAF constitution.
4. No resolution or decision of any branch shall be binding on the CEC, or the General Assembly

SECTION IX E L E C T I O N S

1. Only full members are eligible to vote or be voted for.
2. Elections into vacant positions in the CEC of the fellowship shall be conducted during the Global Convention and shall be for a fixed term of two years.
3. Elections into the Executive Committees of the respective Branches and Chapters shall be conducted and certified by the CEC not more than 60 days after the elections.
4. Elections shall be conducted by an electoral committee of not less than three IVCUAF members who are not vying for any elective position and appointed by the General Assembly during the global convention. The electoral committee shall be presided over by a member who is not below 30 years in age.
5. Elections shall be by either open ballot or secret ballot and in accordance with guidelines given by the electoral committee in compliance to the constitution.
6. The result shall be decided by simple majority vote and results as announced by the electoral committee shall be final.

SECTION X TENURE OF OFFICE

- (1) The tenure of each officer in the fellowship at any level shall be for a term of two years.
- (2) No member of the fellowship shall hold more than one office at the same time and any officer at any level elected to another office shall resign the former office at the next available meeting of the fellowship
- (3) An officer shall be eligible for re-election, but no officer shall be in the same office in the Executive Committee for more than two consecutive terms.

SECTION XI
VACANCY OR RESIGNATION

- (1) An office shall become vacant in the fellowship at any level if the incumbent
 - (a) completes his/her term under the constitution
 - (b) resigns his position
 - (c) is removed from office by a simple majority of members
 - (d) chapter coordinator or branch facilitator or other members of the chapter or branch executives ceases to reside in his/her place of assignment.
 - (e) dies.
- (2) An officer who has completed his/her term in accordance with this constitution or who has resigned from office shall submit a proper handover note and all properties of the fellowship to the respective Central, Chapter or branch Secretary.

SECTION XII
BIENNIAL GLOBAL CONVENTION

There shall be a biennial convention of the IVCUAF at which:

- (1) A General meeting shall be held. Notification shall be given in writing at least 60 days before the meeting. Further notification shall be given through any media facility as deemed fit by the CEC.
- (2) The programme for the fellowship shall be drawn up by the CEC or any other committee approved by the CEC

SECTION XIII
QUORUM

- (1) A quorum
 - a) Quorum at General assembly meetings shall be fifty members.
 - b) Quorum during non-biennial meeting at any level can be determined as the case permit
- (2) A general meeting shall hold only if a quorum is formed.
- (3) The general meeting shall be presided over by the president. In his absence the Vice

president shall preside and in the absence of both, the members of the executive committee so present shall appoint one of their members to preside.

- c) Chapter and branch meetings shall be presided over by the respective coordinator and facilitator in such category and as he/she may delegate in cases of absence. Quorum in such situation shall be determined on case by case basis.

SECTION XIV

FINANCE

- (1) Membership annual dues payable by different categories of members shall be paid as determined from time to time by the CEC.
- (2) This payment shall be made to the Central Treasurer or any other officer(s) so authorised in the respective Chapters or Branches.
- (3) Each Chapter or Branch shall maintain a bank account and finance its own activities.
- (4) The CEC subject to the ratification of the General Assembly shall appoint reliable auditors who shall audit the accounts of the fellowship and present the report at the Global convention.
- (5) The income and properties of the fellowship however derived shall be applied solely towards the promotion of the objectives of the fellowship as set forth in this constitution; and no part thereof shall be paid or transferred directly or indirectly, by way of divided or otherwise however by way of profit, to the members of the fellowship.

SECTION XV

SIGNATORIES TO BANK ACCOUNT

- (1) Signatories to the Bank Account of the IVCUAF shall be:
 - (a) The President
 - (b) The Financial Secretary and
 - (c) The Treasurer
- (2) President and any of the other signatories will sign.

SECTION XVI

DISCIPLINE

- (1) The CEC may discipline any member(s) of the IVCUAF.
- (2) The Executive Committee in each Chapter or Branch shall initiate proceedings into all matters of discipline involving any member of IVCUAF within its jurisdiction.
- (3) The Central Executive Committee shall ratify all resultant disciplinary measures of the chapters and branches.
- (4) It shall be the responsibility of the Executive Committee of each Chapter to enforce such disciplinary measure.
- (5) Disciplinary proceedings against any member of the Central, Chapter or Branch Executive Committee shall be initiated and disciplinary measures executed by the CEC
- (6) Any member of the Executive Committee (Central, Chapter or Branch) against whom disciplinary proceedings have been initiated shall cease to function in any executive capacity until the outcome of the proceedings.

SECTION XVII

BOARD OF TRUSTEES

- 1) The IVCUAF shall have a Board of Trustees (BOT) consisting of not less than five members who shall be appointed by the CEC and approved at the AGM of the Global Convention
- (2) The tenure of BOT shall be 5 years renewable as deemed fit by the CEC.
- (3) Individuals shall cease to be a BOT member in cases of completion of tenure and nonrenewal
- (4) The BOT shall be men (and/or women) of proven integrity and character. Specifically, they shall be:
 - (a) Born-again Christians
 - (b) Holy Spirit filled Christians
 - (c) Interested in the aims and objectives of the fellowship
 - (d) Senior members of the IVCUAF (at least 30 years' experience in IVCU)
- (5) The president will represent the CEC to meet with the BOT of the Fellowship to deliberate on the activities of the BOT in relation to the IVCUAF at least once every year.
- (6) The BOT shall reconcile/or mediate in issues spiritual or temporal that may threaten the unity of the fellowship.

SECTION XVIII

PATRONS

- (1) The IVCUAF shall have Patrons consisting of not less than two members who shall be appointed by the CEC.
- (2) The tenure of Patron shall be 5 years renewable as deemed fit by the CEC.
- (3) The Patron shall be men (and/or women) of proven integrity and character. Specifically, they shall be:
 - (a) Born-again Christians
 - (b) Holy Spirit filled Christians

- (c) Interested in the aims and objectives of the fellowship
- (d) Very Senior members of the IVCUAF (at least 40 years' experience in IVCU)
- (4) The Patrons may meet with the BOT and CEC of the IVCUAF to deliberate on the activities of Fellowship at least two years.
- (5) The Patrons shall reconcile/or mediate in issues spiritual or temporal that may threaten the unity of the fellowship.
- (6) Patron shall be an adviser and facilitators of good things to the fellowship.

SECTION XIX AMENDMENTS

This constitution shall be amended wholly or in part on the provision that:

- (1) Two copies of the proposed amendment(s) be sent to reach the Central Executive Secretary of the IVCUAF at least thirty days before the commencement of the biennial Convention.
- (2) Amendments may be proposed by any member of the IVCUAF by a motion at the biennial General Meeting.
- (3) A motion for the amendment(s) be moved by the proponent on the floor of the house.
- (4) The motion be seconded by another member of the IVCUAF on the floor of the house.
- (5) The motion be discussed and debated by the house with the President presiding.
- (6) The motion be ratified by a simple majority of the members present and voting.

SECTION XX POWERS OF THE FELLOWSHIP

- 1. The general Assembly of the fellowship at any level, shall, subject to the provision of this constitution, have sovereign powers at each level and shall have power to approve or overrule proposals, appointments and programmes proposed to it by the president or the BOT or the CEC.
- 2. The central executive power of the fellowship shall be vested in the president and members of CEC in accordance with this constitution
- 3. The CEC may meet as often as it may decide at the Headquarter office or at such other places at it may decide.

SECTION XXI
COMMENCEMENT

This constitution shall come into effect as soon as it is approved by a resolution of the fellowship supported by not less than two-thirds of the members present and voting at the General Assembly during the biennial convention in which it is presented and also approved by the Registrar-General of the Corporate Affairs Commission of Nigeria.

**SIGNED, SEALED AND DELIVERED FOR AN ON BEHALF OF THE IBADAN
VARSITY CHRISTIAN UNION ALUMNI ASSOCIATION A.K.A. (IVCUAF)**

PRESIDENT

SECRETARY